



Belmont Elementary PTO

Date: Tuesday, August 27th, 2019

Location: Room 201

Time: 6:30 p.m.

Attendees: Andrea Buxton, Leslie Hrabik, Julie Palmeri, Melissa Seigfreid, Jenny Bland, Erika Thompson, Haley Prophet, Jenny Jones, Sarah Boyce, Amy Schlesener, Theodis Watson, Stacey Merando, Jenny Kennedy, Tracy Amerine, Monkia Ogilvie, Kimberly McDaniel, Olivia Rodriguez



Oversight Committee Members

Chairperson: Melissa Seigfreid

Co-Chairperson: Monika Ogilvie

Treasurer: Sadie Stanclift

Co-Treasurer: Tanya Schroeger

Communications Secretary: Julie Palmeri

Co-Communications Secretary: April Jason

Principal: Mrs. Hargrove

Teacher Representative: Leslie Hrabik



| Oversight Committee | | |
|----------------------|---|---|
| Presenter | Topic | Notes |
| Call to Order | | |
| Chair | Pledge | |
| | Introductions & Cookies! | Cookies were good! |
| | PTO Meeting Expectations & Practices <ul style="list-style-type: none"> • Meeting Minutes Process • Robert Rules | Went through meeting process and Robert Rules |
| | OS Committee Meeting Update <ul style="list-style-type: none"> • Meetings held between every PTO General Meeting • Approved 10 Year BE Shirts for all students/staff | Members raised hands to show who they are. Oversight |

| | | |
|---|--|--|
| | <ul style="list-style-type: none"> • Policies & Procedures for Committee management | committee will receive binders. Spiritwear should support in district business. |
| Secretary's Report | | |
| | Standing Rules | Julie read the rules |
| | Vote to Approve May 2019 Meeting Minutes | 18 in favor 0 against |
| | Vote to Approve Bylaws | 18 in favor 0 against |
| | Vote to Update Signer on Bank Account | Stacey Merando made a motion to approve removing old bank account holders and update with Sadie, Tanya and Melissa. Sarah Boyce seconded it. 18 in favor 0 against |
| Treasurer's Report | | |
| | Budget | Treasurer would like each committee chair to give an estimate of what budget they need. |
| | Funds Allocation for 19/20 | Estimates should be received by Sept 6 th |
| | Current Account Balance | |
| Committee Reports from Events prior to General PTO Meeting | | |
| Jessica Rolston | Popsicles on the Playground | 40-50 families attended. Could teachers possibly attend? How to pre-advertise? |
| Monika Ogilvie | Snow Cones on the Playground | 55 people showed up. Long |

| | | |
|---|----------------------|--|
| | | line. Good turnout. Discussed name tags. |
| Monika Ogilvie & Melissa Seigfreid | Family Welcome Night | Good turnout. Overloaded system signing people up for directory and class parties. Those signups are still open. 15 shirts purchased. \$110 made. Discussed School lunch app. Will take feedback and possibly do new process for next year's event |
| Committee Reports from Events in September | | |
| Stephanie Couch/ Monika Ogilvie | 20/20 Reading Log | Reading logs are going out for September. At the end of the year any child that completes 7 months will get a pizza. Signing dog house is also also a reward. |
| Amy S & Sarah Boyce | Box Tops | New app, scan receipt. Can still take cutouts. You can scan receipt AND cut out ones during this transition year. Coordinator only gets a rundown of total but no individual student names. |

| | | |
|---|-------------------------|---|
| | | Flyer will be going out September 6 th about how to scan and cut out boxtops. We still accept best choice. |
| Monika Ogilvie & Nannette Mills | Fall Book Fair | September 23-26 during conferences. |
| Monika Ogilvie | Family Book Night | 23 rd in the evening. Girl scouts will sell hotdogs and possibly ice cream |
| Monika Ogilvie | Grand Events | 25 th morning before school |
| Committee Reports from Events in October | | |
| Need Volunteer | Pizza Shoppe Night | October 2 nd . Looking for a new committee chair for this. Theodius Watson and Jenny Bland with Co-chair! Yay! |
| Tracy Amerine & Olivia Rodriguez | Bulldog Dash FUNdraiser | Needs a lot of help. October 4 th . Spirit week, logistics, and much, much more. Details to come. |
| Olivia Rodriguez & Julie Palmeri | Skate Party | First one is October 8 th |
| | | |
| Stacy Merando | WatchDog Dads | Not very big in the past. Goal is to have a "dad a day." Got 40 dads to sign up at back to school night. 8 signed |

| | | |
|-------|----------------------------|--|
| | | up for actual dates. Stacy will do more research through the watchdog dads website. Signup genius will be made for all available dates. Katie(new secretary) is taking over in the office. Do dads get their own shirt? Could we possibly get a vest? There are some shirts left still. Jenny Bland will help! |
| Sadie | Budget request due dates | September 6 th . Request form will be due. Form will be on website. Or you can email Melissa. |
| | Father/daughter mother/son | Dates will be made official |
| | | |

Meeting Adjourned At: 7:54pm 8/27/2019
Minutes Compiled By: Julie Palmeri