

Meeting Minutes for: Belmont PTO	Date: March 25, 2024
<p>Attendees: Kaylee Ingenthron Hilary Gillespie Andrea Cook Janie Cone Pam Hargrove Jen Sikkel</p> <p>Upcoming Events:</p> <ul style="list-style-type: none"> ● 3/27 Papa John's Night ● 4/3 Paraprofessional Day ● 4/5 Hawaiian Dance Night ● 4/15 PTO Meeting (VOTE) ● 4/24 Secretary Drinks ● 5/6-5/10 Teacher Appreciation Week ● 5/3 Steam Night ● 5/8 Papa Murphy's Night 	<p>Agenda:</p> <ul style="list-style-type: none"> ● Treasurer Report ● Dance (April 5) -decorate. How do we want to promote helping set-up and cleaning up?? ● Teacher Appreciation Week (chalk decorating Sunday, May 5th), share flyer of other ideas ● Date for Staff Breakfast ● Date for Massages ● Seesaw subscription-pay ● Cardstock for office ● Finding people to fill positions ● Grant Fairy Requests
Account Balance: \$10,606	<p>Expenses: \$395.07 (Solar glasses), \$171.40 (card stock supply), \$67.97 (dance decorations), \$15.63 (Treat Teacher to drink)</p> <p>Profit:</p>
<p>Notes/Updates:</p> <ul style="list-style-type: none"> ● We discussed upcoming expenses: (2nd grade, 5th grade, kindergarten, and 3rd grade) field trips, plus transportation fee, Seesaw, para snacks, secretary drinks, popsicles for field day, cookies for senior recognition, DJ for dance, teacher appreciation breakfast, last day of school meal (pizza). ● We will begin setting up for the dance at 5:00 and a signup will be sent out for set-up and cleanup. ● We confirmed themes for each day of Staff Appreciation Week and chalk on Sunday before. ● Staff breakfast will be on Thursday, May 9th. ● Massages (if Kaylee can schedule) will be on a M/W/F. ● We agreed to renew Seesaw for next year. ● We will provide lunch on the last of school for staff (May 23rd). 	<p>Action Items:</p> <ul style="list-style-type: none"> ● Paraprofessional Day (4/3)-Andrea and Kaylee will spend \$100 on snacks. They will make two baskets and put them in the Connections and Resource classrooms. ● Kaylee will buy 3 drinks for the secretaries on April 24th. ● Kaylee will make/update the flyer for Teacher Appreciation Week. ● Kaylee/Andrea will buy breakfast foods for teachers/staff for Teacher Appreciation Week (May 9th-\$150-200) ● Kaylee will buy popsicles for Field Day (May 22nd) ● Andrea will contact Mrs. Stiles to determine how many cookies to buy for Senior Recognition for former Belmont Students (May 16th) ● Janie will work with Pam to renew Seesaw subscription for next year. ● Kaylee will meet Mrs. Gontesky at Grasspad to pay for grant fairy

- Janie paid for cardstock for the office.
- Pam will put an “add” in the Pawprint looking for 2 treasurers.
- Hillary Gillespie was voted in as the new Co-Chair.
- Grant Fairy-We approved the request for 2nd grade butterfly garden supplies (\$150 at Grasspad). We also approved 1st grade request for Sound Mound (\$35)

- request items.
- Kaylee will upload tax exempt form to Google Drive.
- Kaylee will create sign-up genius for the school dance (set-up and clean up).
- Kaylee will contact Tropical Smoothie Cafe to discuss cookies for teacher appreciation week and getting a price for breakfast.
- Andrea will order pizza for the last day of school (May 23rd at 12:15)
- Pam will advertise a need for 2 treasurers.
- Kaylee will contact massage school for teacher appreciation week (m/w/f).